



Online Registration Instructions for Participants

Thank you for supporting Jump Rope for Heart!

These Online Instructions contain step-by-step guides on how to register online as a Student Participant at your school.

The following guide will help you figure out:

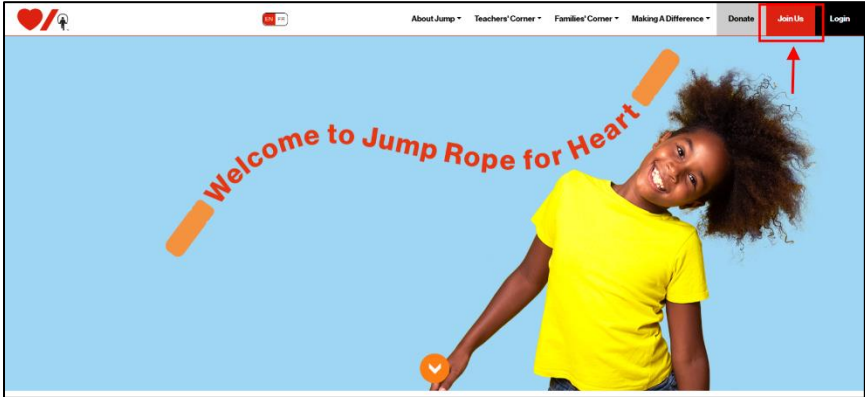
- [How to register for the very first time](#) (p. 4-5)
- [How to register if you are a returning student participant and you forget your username and password](#) (p. 6-10)
- [How to register if you are a returning student participant and you remember your username and password](#) (p. 10-11)
- [How to login](#) (p. 12)



How to Register

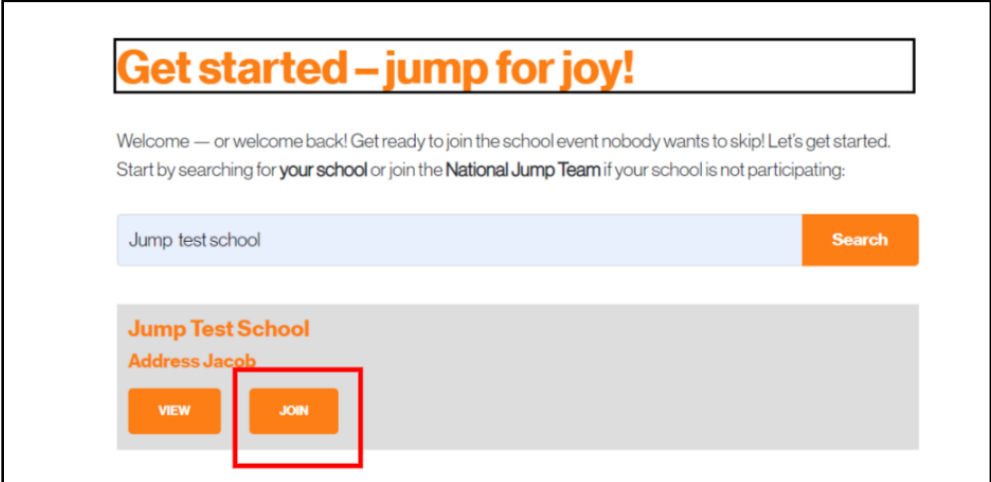
Online fundraising allows you to easily raise funds and share life-saving information with your friends and family. Here's how to get started:

- 1. Go to www.jumpropeforheart.ca and click "JOIN US".



- 2. Search for your school. Once found click "Join"

Tip: If you cannot find your school, remove an accent or punctuation. For example: change École to Ecole or St. to St





3. Complete the **Participation Options** page and click “Next Step”.

1 Get Started 2 **Select Options** 3 Provide Details 4 Agree to Terms 5 Review 6 Make Payment

Participation Options

*Select a Participation Type *Indicates Required

Student Fundraiser

Teacher Fundraiser

Teacher Coordinator

Your Fundraising Goal:

Suggested Goal: \$150.00

Would you like to make an additional gift?

If you wish to make a self donation, please enter the amount below:

Yes, make this an anonymous gift.

Yes, you can display the amount of my donation publicly.

Next Step



How to Register for the first time

- 1. If you are registering online for the first time then select "Join as New Participant"

A screenshot of a registration page. At the top, there is a progress bar with five steps: 1 Get Started, 2 Select Options, 3 Provide Details (highlighted in red), 4 Agree to Terms, and 5 Review. Below the progress bar, the text "Returning Participant or User Login" is displayed. There are two main sections: "New User" and "Returning User". In the "New User" section, there is a large orange button with the text "Join as a New Participant" which is highlighted with a red rectangular border. In the "Returning User" section, there are input fields for "* User Name:" and "* Password:", a "Login" button, and a link that says "Email me my login information".

- 2. Complete the **Registration** pages and click "Next Step". Most fields are required in order to continue.

A screenshot of a registration page. At the top, there is a progress bar with five steps: 1 Get Started, 2 Select Options, 3 Provide Details (highlighted in red), 4 Agree to Terms, and 5 Review. Below the progress bar, the text "Registration" is displayed. Below that, it says "Please complete the registration form below". There are two main sections: "Personal Information" and "Contact Information". Under "Personal Information", there are two input fields: "* First Name" and "* Last Name". Under "Contact Information", there is one input field: "* Email". At the bottom, there is a checkbox that is checked, with the text "I would like to be emailed when a gift is made on my behalf".



- 3. Read and agree to the **Participation Waiver** by clicking the check box at the bottom. Click “Next Step”.
- 4. Confirm your **Registration Summary** is correct. Click “Complete Registration”.

1 Get Started 2 Select Options 3 Provide Details 4 Agree to Terms 5 Review

Registration Summary

You have configured 1 registration.

HSFCTest_Lauren
Test2

[Edit]	Participation Type: Student Fundraiser	\$0.00
	Self Donation Amount	\$0.00
		Participant Total: \$0.00

The current total cost is \$0.00

Cancel Complete Registration

- 5. You are now registered! Click “Access Your Participant Centre”. You will receive an email confirming your online registration information.

Thanks for Registering

Thank you for registering for F22_Jump_TEST!
A confirmation email has been sent to laurenhunter0630+2@gmail.com.

Registration Summary

HSFCTest_Lauren
Test2

	Participation Type: Student Fundraiser	\$0.00
	Extra Gift:	\$0.00
		Participant Total: \$0.00

Register another child

Access your Participant Centre



How to Register as a returning student participant if you forget your Username and Password

1. If you do not remember your **Username** and/or **Password** then click “Email me my login information”

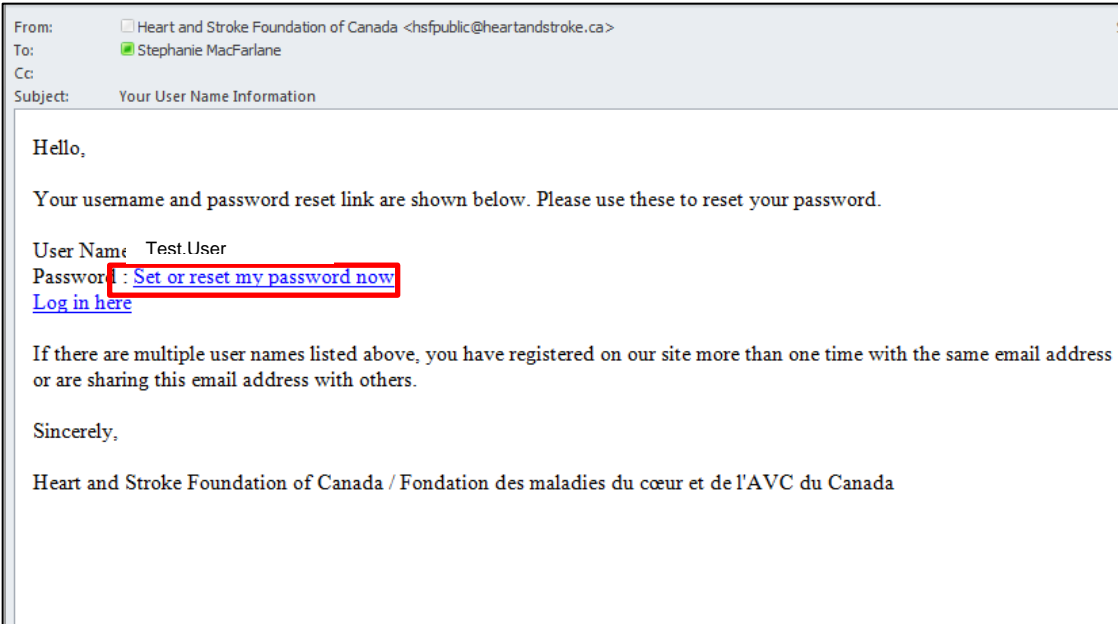
A screenshot of a web form titled "Returning Participant or User Login". At the top, there is a progress bar with five steps: 1 Get Started, 2 Select Options, 3 Provide Details (highlighted in red), 4 Agree to Terms, and 5 Review. The form is divided into two columns. The left column is for "New User" and contains an orange button labeled "Join as a New Participant". The right column is for "Returning User" and contains two input fields: "* User Name:" and "* Password:". Below these fields is an orange "Login" button. At the bottom of the right column, there is a link "Email me my login information" which is highlighted with a red rectangular box. A red arrow points from the left towards this link.

2. Enter the email address that was used for your previous registration and click “Send User Name”

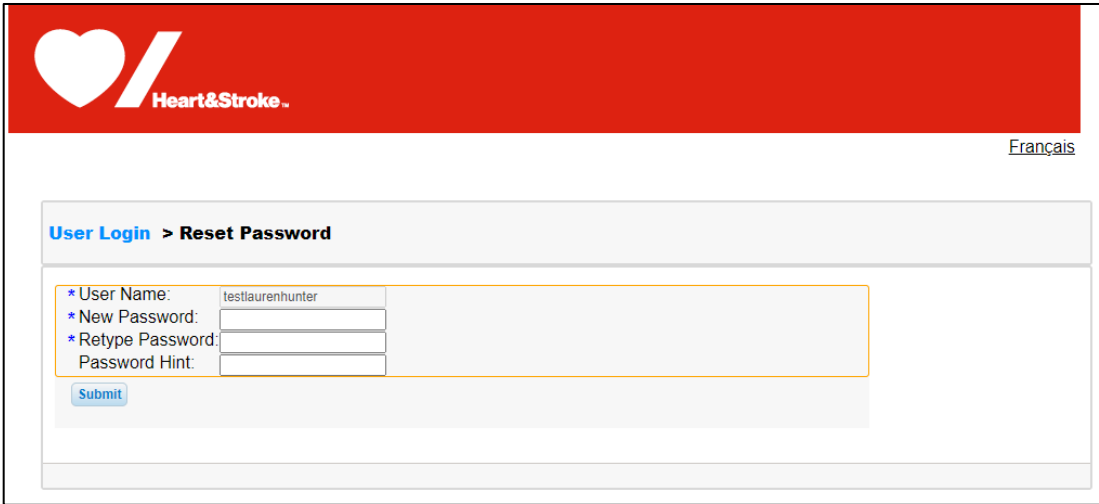
A screenshot of the same web form as above, but now showing the "Email me my login information" link selected. Below the link, there is a new input field labeled "* Email:". Below this field is an orange button labeled "Send User Name", which is highlighted with a red rectangular box.



- 3. Open your email and you will see an email from Heart & Stroke providing you with your User Name. Click “Set or reset my password now”

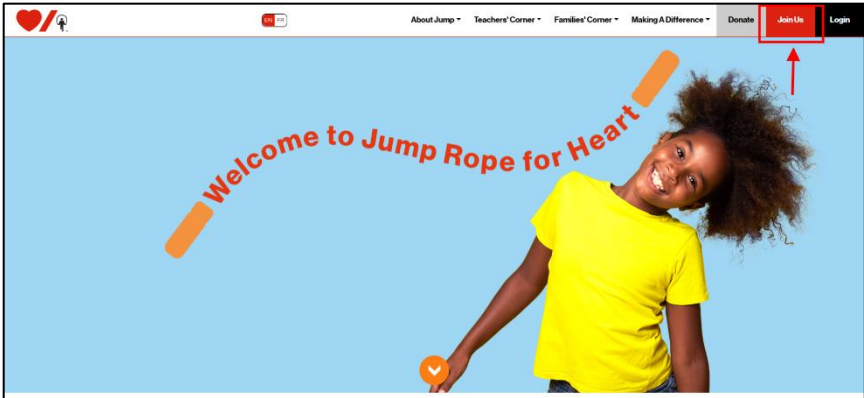


- 4. You will be redirected back to the Jump Rope for Heart website where you can set a new password and a password hint. Click “Submit”





- 5. You will be redirected back to the Home Page and will be logged in. Click “JOIN US” and repeat steps 2 and 3 listed earlier.



- 6. Complete the **Registration** pages and click “Next Step”. Most fields are required in order to continue.

A registration form with a progress bar at the top showing five steps: 1. Get Started, 2. Select Options, 3. Provide Details (highlighted in red), 4. Agree to Terms, and 5. Review. The form title is "Registration". Below the title, it says "Please complete the registration form below". There are two sections: "Personal Information" with fields for "First Name" and "Last Name", and "Contact Information" with an "Email" field. At the bottom, there is a checkbox labeled "I would like to be emailed when a gift is made on my behalf" which is checked.

- 7. Read and agree to the **Participation Waiver** by clicking the check box at the bottom. Click “Next Step”.



8. Confirm your **Registration Summary** is correct. Click “Complete Registration”.

1 Get Started 2 Select Options 3 Provide Details 4 Agree to Terms 5 Review

Registration Summary

You have configured 1 registration.

HSFCTest_Lauren
Test2

[Edit]	Participation Type: Student Fundraiser	\$0.00
	Self Donation Amount	\$0.00
		Participant Total: \$0.00

The current total cost is \$0.00

[Cancel](#) [Complete Registration](#)

9. You are now registered! Click “Access Your Participant Centre”. You will receive an email confirming your online registration information.

Thanks for Registering

Thank you for registering for F22_Jump_TEST!
A confirmation email has been sent to laurenthunter0630+2@gmail.com.

Registration Summary

HSFCTest_Lauren
Test2

	Participation Type: Student Fundraiser	\$0.00
	Extra Gift:	\$0.00
		Participant Total: \$0.00

[Register another child](#)

[Access your Participant Centre](#)



How to Register as a returning student participant if remember you User Name and Password

1. If you remember your **User Name** and **Password** then please enter them in the appropriate fields and click “Login”

1 Get Started 2 Select Options 3 Provide Details 4 Agree to Terms 5 Review

Returning Participant or User Login

New User

Join as a New Participant

Returning User

* User Name:
testuser

* Password:

Login

[Email me my login information](#)

2. Complete the **Registration** pages and click “Next Step”. Most fields are required in order to continue.

1 Get Started 2 Select Options 3 Provide Details 4 Agree to Terms 5 Review

Registration

Please complete the registration form below

Personal Information

* First Name

* Last Name

Contact Information

* Email

I would like to be emailed when a gift is made on my behalf

3. Read and agree to the **Participation Waiver** by clicking the check box at the bottom. Click “Next Step”.



4. Confirm your **Registration Summary** is correct. Click “Complete Registration”.

1 Get Started 2 Select Options 3 Provide Details 4 Agree to Terms 5 **Review**

Registration Summary

You have configured 1 registration.

HSFCTest_Lauren
Test2
[Redacted]

[Edit]	Participation Type: Student Fundraiser	\$0.00
	Self Donation Amount	\$0.00
		Participant Total: \$0.00

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[Cancel](#) [Complete Registration](#)

5. You are now registered! Click “Access Your Participant Centre”. You will receive an email confirming your online registration information.

Thanks for Registering

Thank you for registering for F22_Jump_TEST!
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Test2
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	Participation Type: Student Fundraiser	\$0.00
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[Register another child](#)

[Access your Participant Centre](#)

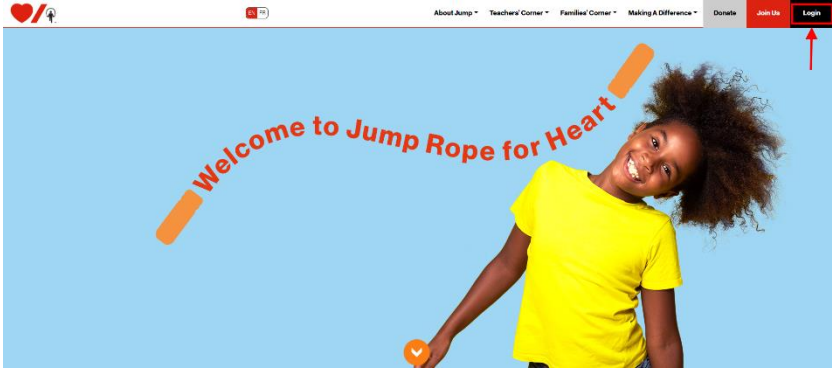
6. Using your Participant Centre, you can send fundraising emails to your friends and family as well as customize your Personal Page. Specific instructions on how to send fundraising emails can be found in the Tools section of your Participant Centre.



How to Login

When you return to the website after registering online, you will be asked to log in to your Participant Centre in order to send fundraising emails and check your progress towards your goal.

1. At www.jumpropeforheart.ca click “LOGIN”.



2. Enter the **Username** and **Password** you created at Registration and click LOGIN. If you have trouble logging in, scroll below to “Trouble signing in?” Enter your Username and Email to receive a password reset link.

Note: The Username and Password fields are case sensitive.

User Login

Or use your social login

[f](#) [i](#) [in](#) [t](#)

User Name:

Password:

Remember me?

[New User?](#)

[Trouble signing in?](#)